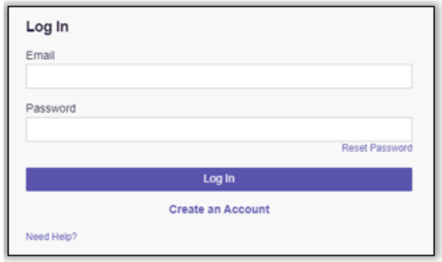
How to Register for a K-TRACS Account

1.) Navigate to the K-TRACS portal at https://kansas.pmpaware.net/login.



Click **Create an Account.**

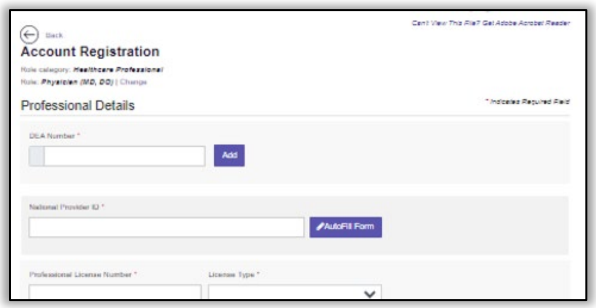
Enter your email address (which will serve as your login name) and create a password. Click **Continue**.

Note: Use an email address that can be accessed for password resets.

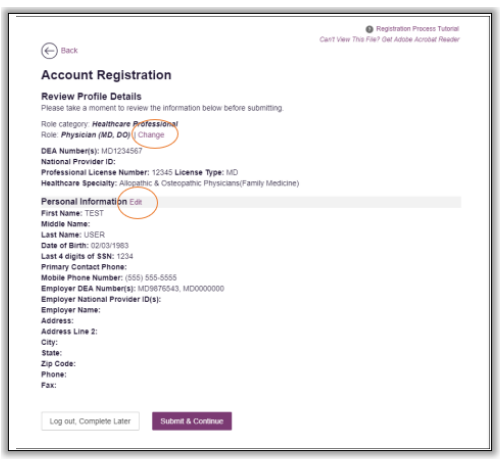
2.) The next screen will prompt you to choose a role category. Click **Continue**.

Then select one user role from the list displayed. Click **Continue**.

3.) Complete the Account Registration page. Click **Continue**. Required fields are indicated with a red asterisk (*).



4.) Review your registration information. You can change your role type or edit your personal information.



Note: Changing your role type will cause you to lose any information you entered on the previous registration page.

If all information is correct, click **Submit & Continue**.

Your account will be in pending status until the administrator reviews/approves your account. You will receive a confirmation email when your account has been activated.